



*Supporting Head Start quality today, impacting Arizona's tomorrow!*

**AHSA Quarterly Meeting  
Standing Committee Agenda  
Integrated Health & Safety Committee**

DATE OF MEETING: 12/16/2021 Time: 8:30 – 10:30 am		<b>VIRTUAL MEETING</b>
COMMITTEE MEMBERS PRESENT: Marcia Archer; Carolyn Willmer; Alice Haverland; Nicole Peterson, ADE ECE; Allison McNelly; Kim Pearson; Jessica Rivera-Garcia; Norma Rodriguez; Luz Anderson; Myriam Hurtado		
NEXT QUARTERLY COMMITTEE MEETING:		
AGENDA ITEM	DISCUSSION/RECOMMENDATION	PERSON(S) RESPONSIBLE/ PRESENTER
I. Call to Order & Welcome	Welcome and introductions	Carolyn Willmer
II. Adoption of Agenda	Approval of agenda  Agenda was approved by the committee.	Carolyn Willmer
III. Approval of Minutes	Approval of minutes for 10/26/21 – deferred for approval later, minutes will be sent out by email.	Carolyn Willmer
IV. Strategic Plan Update	Strategic Plan Goals for IH&S: Review of the consensus items from meeting with Lori Masseur  Consensus#1: Currently the group has a means of accessing PIR data from all grantees (via HSSCO) and will need to determine the cadence at which that data is reviewed.	Carolyn Willmer

- The group has agreed that data will be collected annually, within 6 weeks after the PIR is submitted.

Consensus #2: The group in collaboration with Exec. Comm. and HSSCO will determine the best means to share data and offer strategies regarding usage and implementation of strategies.

- The group has recommended that AHSA hire a neutral third party to collect data. This person will:
  - Collect the data
  - Turn the hard numbers into a statewide average for each data point, report this data to the IH&S subcommittee.
  - Turn the hard numbers into percentages for each data point, and report the percentages to the IH&S subcommittee, using aliases for each grantee.

Consensus #3: New data sets have identified and need to determine the best means to create the platform by which to gather that information (potentially next years HSSCO annual survey).

- The chair is concerned that committee members may not have fully committed to the survey data collection.
- The group has reviewed the survey for data collection, **but** there are some committee members who have expressed concern about being able to collect all the data. One committee member has requested that the IH&S subcommittee only collect data from the PIR, as HS programs are still struggling with enrollment during the pandemic.
- The data collection is now formalized as part of the HSSCO/AHSA grant application for the next 5 years.

Consensus #4: Presenting information to key partners in the early care and education system and gaining commitment to engage in the work.

- The committee agreed that the health data should be shared with agencies providing health care to children 0-5.



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	<ul style="list-style-type: none"> <li>The committee agreed that data about socio-emotional and family engagement trainings available in Arizona an online should be collected from and shared with other agencies serving children 0-5 and their families, and that actions should be taken at the grantee level to encourage staff and parent participation.</li> </ul>	
V. Strategic Plan Update	<p>Action Plan review and update</p> <p>The committee reviewed the</p>	Carolyn Willmer
VI. Election of Chair and Vice Chair	<p>Election of the Chair and Vice Chair</p> <ul style="list-style-type: none"> <li>No one was comfortable volunteering as vice chair at this meeting, although the meeting was small as multiple members were unable to attend due to schedule conflicts and last-minute crises.</li> </ul>	Carolyn Willmer
VII. Adjournment	Thank you!	Carolyn Willmer