



Supporting Head Start quality today, impacting Arizona's tomorrow!

**AZHSA Quarterly Meeting
Standing Committee Agenda & Meeting Minutes
Disabilities & Mental Health
February 17, 2022**

DATE OF MEETING: 2/17/2022		LOCATION OF MEETING: Zoom
COMMITTEE MEMBERS PRESENT:		
Lisa Adams	Stephanie Collier	Paola Ayala
Carina Brokamp	Paola Ayala	Maegan Van Wyck
Clarissa Tudela	Maria Pimentel	Ana Herron-Valenzuela
Rosemary Sigala	Diane Pollack	
VISITORS: Caroline Ogelsby, Tami Philips, Erika Argueta		
NEXT COMMITTEE MEETING: April 21, 2022, at 1 pm.		
NEXT AZHSA General Membership & Quarterly Meeting: May 15, 2022, committee meeting to follow at 1 pm.		
AGENDA ITEM	DISCUSSION/RECOMMENDATION	PERSON(S) RESPONSIBLE/ PRESENTER
I. Call to Order & Welcome	Welcome and Introductions Any new members? Ana called meeting to order at 1:03	Ana
II. Adoption of Agenda Call to Order & Welcome	Adoption of the Agenda Ana asked for motion to adopt today's agenda. Kyla Hernandez made a motion to accept, Seconded it	Ana



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<p>III. Approval of Minutes</p>	<p>Sent to committee members on 1/28/2022 Motion to approve minutes Carina Brokamp, Kyla Hernandez seconded the motion</p>	<p>Ana</p>
<p>IV. Volunteers for A.T. Still University Expo</p>	<p>Jessica Rivera-Garcia is requesting volunteers from our committee and the Parent, Family, and Community Engagement Committee to participate in an Expo on March 26, 2022 from 9 a.m. - 5 p.m., organized by A.T. Still University.</p> <ul style="list-style-type: none"> • The purpose of this event is to connect professionals from all fields (or professionals in training) to community resources that are available for our patients/clients. The various programs that will be attending include OT, PT, SLP, DO, DDS, and PA; all providers who would be working with patients that could potentially benefit from services that Head Start could help provide. We are also reaching out to established professionals in the community who could also benefit from learning about community resources that would help their patients. There is a significant gap in providers knowing about what resources are available to the population they are working with, and this expo aims to help address that gap. <ul style="list-style-type: none"> ○ DDS = Doctor of Dental Surgery ○ DO = Doctor of Osteopathic Medicine ○ PA = Physician Assistant • Maria Pimentel suggested to break up into shifts • Clarissa Tudela volunteered to attend a four-hour shift, in the a.m. • Ana will connect Clarissa with Jessica River-Garcia, AZHSA Director 	<p>Ana</p>



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<p>V. Children and restrains</p>	<p>Individual Program policy on restraining children</p> <ul style="list-style-type: none"> • Rosemary Sigala asked what other program's policies are in regard to holding and restraining children. • D Pollack shared this is a topic of discussion and her program recently formed a committee to address concerns around this topic. Currently her program has a hands-off policy. Committee is looking into training options, de-escalation options to limit use of restraints. • Caroline Nailor-Oglesby from AZEIP shared an article 9 training which includes certification. Information is available on the AZEIP website. • Carina Brokamp shared, the mental health team is currently updating their policy and offered to share. • Email policies on restraining to Ana and she will shared with the group 	<p>Rosemary Sigala</p>
<p>VI. Strategic Plan Updates</p>	<ul style="list-style-type: none"> • Final approval of flyers – IFSPs, IEPs, and Social Emotional Well-being <ul style="list-style-type: none"> ○ Members selected “well-being” for verbiage on S/E flyer ○ CPLC sent in zip code and phone number edits to Chair • Ready to be sent to the Executive Committee for approval. AZHSA does not have funds available to pay for Spanish translation. • City of Phoenix can pay for Spanish translation of all 3 flyers. • Select next activity aligned to strategic plan goals <ul style="list-style-type: none"> ○ Ana asked if we should continue with Long-Range Goal 3 or move into Long Range Goal 5 or 6. ○ The committee voted to continue with Long Range Goal 3 ○ Each item was updated to reflect challenges • Watched finalized transition video for AZEIP staff and families. Video is supposed to be translated into Spanish and American Sign Language. • https://des.az.gov/services/disabilities/early-intervention/information-families-about-azeip 	<p>All Members</p>



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<p>VII. AzEIP and Collab Office MOU Leadership Workgroup Update</p>	<p>Tabled from 1/28/2022 Meeting</p> <p>Questions for Committee Members from workgroup:</p> <ol style="list-style-type: none"> 1. How will EHS programs acknowledge MOU and its implementation within programming? <ul style="list-style-type: none"> • Yearly acknowledgement form? Who signs form? EHS Director or Disabilities/Inclusion Specialist? Need Feedback • Is MOU a part of program manual/official policies and procedures? 2. What type of training does EHS need about the MOU? How often? <ul style="list-style-type: none"> • Referrals to and from AzEIP • Collaboration • Communication • Transitions 3. Do you have questions about the MOU? <p>Maria Pimentel with CPLC includes in self-assessment and is stated in content area plan and procedures. Maria trains service managers as they are hired.</p> <p>Inclusion/Disabilities Specialist is main point of contact to sign acknowledgement form. Annual acknowledgement form would be easiest way to track by HS agency.</p> <p>Maria Pimentel suggested the MOU is discussed at ADE Regional Cohort Meetings since school district preschool staff is present.</p> <p>Ana will take back comments and suggestion to the AzEIP/HS Collab Office workgroup.</p>	<p>Ana and Toni</p>
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VIII. Announcements	<p>AzEIP (Caroline Oglesby) and EHS (Lori Masseur) will be presenting on "AzEIP & EHS Collaboration" at the EI/ECSE Summit. Feb 24th (1:30-2:30pm).</p> <p>EI/ECSE Summit Information and Registration 2/24 and 2/25 https://www.azed.gov/specialeducation/early-intervention-and-early-childhood-special-education-summit-2022-virtual-event</p>	All Members
VIII. New updates	none	All Members
X. Follow up items for next Quarterly Mtg.	none	All Members
XI. Pending updates	<ul style="list-style-type: none"> Maegan Van Wyck attended meeting, representing NACOG 	All Members
XII. Adjourn	Meeting adjourned at 2:38	Ana