



Supporting Head Start quality today, impacting Arizona's tomorrow!

**Arizona Head Start Association
May 19, 2022
Meeting Minutes**

<p>I. Call Board Meeting to Order</p> <ul style="list-style-type: none"> • Roll Call for Quorum • Action Item: Approve February Board Minutes • Parent Ambassador Recognition • AZHSA In person meeting update 	<p>Eve Del Real – AZHSA President</p> <ul style="list-style-type: none"> • Meeting to order at <u>9:02 a.m.</u> • Approve February Board Minutes First motion: Mindy Zapata Second Motion: Charity Russell <p>Jessica Rivera Garcia – AZHSA Director</p> <ul style="list-style-type: none"> • Roll call – Quorum met yes or no <p>Members Present: Cindy English Eve Del Real Natasha Neal Shandeen Gomez Magui Herrera Ana Herron-Valenzuela Diana Howsden Marion Hill Erin Lyons Carol Odomirok Sonya Montoya Charity Russell Connie Morrison Mindy Zapata Jessica Rivera-Garcia</p> <ul style="list-style-type: none"> • Parent Ambassador Recognition <p>Eve acknowledged the parent ambassadors who participated. Jessica shared they were on the call. Brad Weyrauch from the City of Phoenix, Mary Wilson from Catholic Charities, Juanita Pearson from Catholic Charities, Natasha Neal from Catholic Charities and William Burns from Child Parent Centers</p> <ul style="list-style-type: none"> • AZHSA In person meeting update <p>The August meeting will be virtual. The in-person meeting was moved to November 16-17 in the Maricopa County area. Nov. 16 will be a half day of Professional Development. Jessica is still trying to find a venue. If you know of a venue, please let Jessica know.</p>
<p>II. Treasurer's Report</p> <ul style="list-style-type: none"> • Action Item: Approve Financial Report • Action Item: Fiscal Manual • Action Item: Tax 990 	<p>Shandeen Gomez - AZHSA Treasurer</p> <p>Action Items</p> <ul style="list-style-type: none"> • Financial report First motion: Erin Lyons Second Motion: Mindy Zapata <p>Shandeen shared the checking statement balances for the months of</p>

<ul style="list-style-type: none"> • Action Item: Bank Account (Credit Card) • Accounting Update 	<p>February through April. As of April 30, 2022, there was a balance of \$217,369.09.</p> <p>Shandeem also shared the savings statement balance for the months of February to April. As of April 30, 2022, the balance remaining was \$65,122.72.</p> <p>Poll to approve was shared.</p> <p>Motion passed.</p> <ul style="list-style-type: none"> • Fiscal Manual First motion: Marion Hill Second Motion: Cindy English <p>Shandeem shared that a Fiscal Manual was put in place.</p> <p>Poll to approve was shared.</p> <p>Motion passed.</p> <ul style="list-style-type: none"> • Tax 990 First motion: Second Motion: <p>Shandeem shared t is not ready today, please follow emails. Once completed it will be emailed and we can get an email vote</p> <ul style="list-style-type: none"> • Bank Account (Credit Card) First motion: Carol Odomirok Second Motion: Charity Russell <p>Shandeem talked about the challenges with having a credit card to expedite purposes. Transitioning to another financial agency that would meet the needs was considered. Stayed with Bank of America.</p> <p>Poll to approve was shared.</p> <p>Motion passed.</p> <ul style="list-style-type: none"> • Accounting Update <p>Shandeem shared an update that there is a new accounting firm that will be handling AZHSA financials due to the need of the association are changing and more time and transparency is needed. New firm name is Arete Financials. No need to vote.</p>
<p>III. Nomination Committee Report</p> <ul style="list-style-type: none"> • Action Item: Approve Nomination Slate 	<p>Erin Lyons- AZHSA Nomination Committee Representative</p> <p>Action Items</p> <ul style="list-style-type: none"> • Nomination Slate <p>To nominate Eve for President</p> <ul style="list-style-type: none"> • First motion: Charity Russell Second Motion: Marion Hill <p>Erin Lyons shared that as a member of the nomination committee she was asked to read this piece. Nomination committee looked at all the candidates who were interested in positions in the AHZSA Leadership position. Thanked everyone who submitted and accepted. Today there will be a motion for all three positions and members will vote in June.</p>

	<p>First nomination position is the President. Eve is currently the President; she can run for another year. She is interested in running again.</p> <p>Poll to approve was shared.</p> <p>Motion passed.</p> <p>Next position will be for Secretary. Janell Stringfellow has agreed to run for Secretary.</p> <ul style="list-style-type: none"> • First motion: Cindy English • Second Motion: Mindy Zapata <p>Poll to approve was shared.</p> <p>Motion passed.</p> <p>Next position is a Board Parent. According to By-Laws two parents can sit. William Burns is interested to run for Board Parent. Juanita Pearson nominated herself. Since there are two positions she can run as the second parent. Eve will need to approve it. Eve approved the appointment of Juanita Pearson.</p> <p>First Parent William Burns</p> <ul style="list-style-type: none"> • First Motion: Carol Odomirok • Second Motion: Sonya Montoya <p>Second Parent Juanita Pearson</p> <ul style="list-style-type: none"> • First Motion: Natasha Neal • Second Motion: Charity Russell <p>Jessica shared that Patti will be emailing all the members the information to vote. In August everyone will be seated.</p> <p>Eve thanked everyone for their interest</p>
IV. OHS Region IX Report	Brenda Diaz, Andrea Harvey and Shirley Karrer from Region IX shared a PPT with updates.
IV.ADE/HSSCO Update Report	<p>Lori Masseur – HSSCO Director</p> <ul style="list-style-type: none"> • Shared how they are spending the CARES funding DES shared with them. • Solicitation will be going live at the end of May. Approval in August. • Nicole Peterson talked about the initiatives Read On Arizona is working on. Language and Literacy Cox Campus Partnership, and the Dolly Parton Imagination Library. • Her email is npeterson@readonarizona.org
VI. Region IX Report	<p>Eve Del Real- AZHSA President</p> <p>First 1,000 days Conference 8/1-8/3 in Las Vegas</p> <p>Gear Zone is selling backpacks</p> <p>Foster Families</p>
VII. First Things First	<p>Amy Corriveau- First Things First</p> <ul style="list-style-type: none"> • Thanked everyone who participated in their Strategic Planning Process. • Their board just approved a new FTF Strategic Planning for

	<p>FY24-27.</p> <ul style="list-style-type: none"> • FTF used to be funded by Tobacco money. Funding declining. • Shared FTF updates with everyone and shared a PPT.
VIII. The Academy at NHTSA	<p>Rachel Hutchison- The Academy at NHTSA Presentation was not done.</p>
IX. Discount School Supply	<p>Brooke Loeffler-Discount School Supply</p> <ul style="list-style-type: none"> • The new Account Manager for Arizona is Barb Carney was introduced and she provided updates from their agency. • bmcarney@discountschoolsupply.com
I. Adjourn	<p>Eve Del Real – AZHSA President</p> <ul style="list-style-type: none"> • Meeting adjourned at <u>11:25 a.m.</u>

Secretary Signature : *David Carney*
Date that minutes were taken: 5/19/2022