



*Supporting Head Start quality today, impacting Arizona's tomorrow!*

**AZHSA Monthly Meeting**  
**Standing Committee Agenda & Meeting Minutes**  
**(Parent, Family, and Community Engagement/ERSEA)**  
**(October 27, 2022)**

DATE OF MEETING: 10/27/2022 Time: 9:00 am		LOCATION OF MEETING: Zoom
COMMITTEE MEMBERS PRESENT		
Katie Clint - AzHSA	Janet Aguilar - PGCCS	Jessica Rivera-Garcia - AzHSA
JoAnn Barela – NACOG	Joey Taylor – ADE	Julio Reyes Chavez – SWHD
Katrina Relph-Mueller – PGCCS	Mollie Bailey – FTF	Patsy Rethore Lawson - ADE
Leticia Guzman – PGCCS	Lizeth Angulo - CPLC	Sonya Montoya - NACOG
VISITORS:		
NEXT MONTHLY COMMITTEE MEETING: Date: <b>11.16.22 @ 1:00pm (In-Person)</b> Location: <b>Mesa Convention Center</b>		
AGENDA ITEM	DISCUSSION/RECOMMENDATION	PERSON(S) RESPONSIBLE/ PRESENTER
I. Call to Order & Welcome	Welcome and Introductions	Chairperson-Sonya Montoya
II. Adoption of Agenda	Adoption of the Agenda	Chairperson-Sonya Montoya
III. Approval of Minutes	Motion is needed to approve minutes. <ul style="list-style-type: none"> <li>• September, 2022</li> </ul>	Chairperson-Sonya Montoya



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	<ul style="list-style-type: none"> <li>Katrina from PGCCS &amp; Julio Moved &amp; Seconded the motion. Minutes were approved unanimously.</li> </ul>	
IV. Member Input	<p>ERSEA: Questions &amp; Updates</p> <ul style="list-style-type: none"> <li>Members shared that they are experiencing upticks in the numbers of children with Individual Health Plans, Potty Training needs, &amp; Behaviors.</li> <li>We will start an email chat for Potty Training Resources to help each other build resource tools. NACOG will be considering posting some of the potty training videos on their Social Media Channels which can then be shared on AzHSA or other Social Media Channels for programs, communities and families.</li> <li>We start brainstorming &amp; sharing needs for ERSEA as Fall recruitment campaigns begin in the Spring.</li> </ul> <p>PFCE: Questions &amp; Updates</p> <ul style="list-style-type: none"> <li>PGCCS staff report great responses &amp; engagement with their new Protective Factors Survey.</li> <li>Committee would like to see more discussion and training happen around Family Engagement &amp; Trauma. Patsy can offer a training to any program, and potential thoughts began for offering a training for AzHSA on the topic which Patsy can also provide.</li> </ul> <p>Committee Accomplishments for 2022</p> <ul style="list-style-type: none"> <li>Members will give though to anything they see as accomplishments for our committee this year and send them to Sonya.</li> </ul>	All Members
V. Training	<p>Katie Clint – Feedback on MCEC Conference</p> <ul style="list-style-type: none"> <li><a href="https://www.militarychild.org/MGS">https://www.militarychild.org/MGS</a></li> <li>Katie shared updates from the conference she attended on working with Military Families and children with Special Needs children. 2 takeaways included: 1. Kids don't like to be talked about in meetings – they want to take part and share their own information, 2. Not to call Icebreakers by that</li> </ul>	Katie Clint – AzHSA Intern



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	<p>name – instead shift mindsets by changing the language to ‘You get to meet the person next to you’.....</p> <ul style="list-style-type: none"> <li>• Parent Ambassador Program Updates</li> <li>• The program has a new name – The Parent Advocacy Group. It is open to current/former parents and staff. Flyers will be shared soon to recruit for new participants. Trainings will take place once/month and will be offered by community leaders. All trainings will take place via Zoom. The new group Starts in January &amp; will run through December. Jessica, Katie &amp; returning parents are available to present at staff meetings, Policy Council meetings to help recruitment efforts. Information can be found at <a href="http://azheadstart.org/parentambassador.php">http://azheadstart.org/parentambassador.php</a></li> </ul>	
<p>VI. Chairperson Updates</p>	<ul style="list-style-type: none"> <li>• Collaboration Office Plan:             <ul style="list-style-type: none"> <li>○ Homeless School Liaison Outreach Update</li> <li>○ Members viewed the draft email being sent to HS/EHS Directors to identify contacts for outreach to Homeless School Liaisons.</li> <li>○ The new State Homeless Coordinator is onboard and Patsy will work to get us connected soon.</li> <li>○ 1<sup>st</sup> AzHSA Newsletter from Committee will come out in February</li> <li>○ The newsletter will be a way of keeping everyone aware of what all of the committees are working on and talking about each quarter.</li> <li>○ GET Accept Webinar coming soon</li> <li>○ All members will have the opportunity to learn about the GetAccept Digitizing program for program forms. More information will be coming soon.</li> <li>○ TAPI Presentation in November with IH&amp;S Committee – COVID Vaccinations for Children</li> <li>○ PFCE Members are invited to take part in this presentation in November. It’s anticipated to take about 20 minutes.</li> <li>○ Mail Chimp Notifications from AzHSA – Partners do you want to</li> </ul> </li> </ul>	<p>All Members</p>



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	<p>receive those? Any community person can sign-up to receive the new AzHSA notifications being sent. Sign-up at <a href="http://azheadstart.org">http://azheadstart.org</a></p> <ul style="list-style-type: none"> <li>○ NHSA Conference in Phoenix – May 8<sup>th</sup> – 11<sup>th</sup></li> <li>○ More information will be coming out for Volunteer opportunities as it becomes available. Approximately 60 volunteers will be needed.</li> <li>● DCS Meeting – November 3<sup>rd</sup></li> <li>● A new meeting to begin implementing the work outlined in the MOU has been scheduled for November 3<sup>rd</sup>. Members will get an update from Sonya updating them of any work needs or supports happening.</li> <li>● Topics for Next Meeting             <ul style="list-style-type: none"> <li>○ Attendance at Next Meeting</li> <li>○ It appears that many of the PFCE Members will not be attending in November. A final decision will be made once registration is completed next Friday to determine if a meeting can take place.</li> <li>○ No Meeting in December</li> <li>○ Due to the holidays our regular meeting will not take place. We will work with Dawn from SNAP to try and schedule a short meeting to provide thanks and feedback for her on how families and programs are working with SNAP with the new eligibility expansion and any concerns that may be taking place.</li> </ul> </li> </ul>	
<p>VII. Vice Chair Position</p>	<p>Nominations &amp; Elections for a Committee Co-Chair.</p> <ul style="list-style-type: none"> <li>○ Jessica and members talked about recruiting for the Vice Chair position. Members were asked to recruit others and to consider staff who are interested in moving up and taking future management or leadership positions. Katrina shared what a great learning experience it was to be a Chair in the past and how much she really loved being in that role. Elections for a new Chair &amp; Vice Chair are scheduled for next August and this would be a good way to get experience if interested in running for</li> </ul>	<p>Chairperson-Sonya Montoya</p>



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	those positions. Work would take 10 hours or less/month and Sonya will take on most of it at this time.	
IV. Adjourn	Meeting was adjourned at 10:20am.	

**PFCE Committee - Collaboration Office Goals:**

1. Increase Collaboration between Head Starts and Department of Child Safety
2. Increase collaboration with community partners who provide services for homeless populations
3. Share strategies for family engagement
4. identify and offer solutions around enrollment and recruitment challenges