

**AZHSA Monthly Meeting  
Standing Committee Agenda & Meeting Minutes  
(Parent, Family and Community Engagement)  
(April 30th, 2021)**

DATE OF MEETING: 04/30/2021 Time: 9-11am		LOCATION OF MEETING: Zoom
COMMITTEE MEMBERS PRESENT		
Dulce Quevedo	DQuevedo@childparentcenters.org	
Alicia Medina Dockens	Alicia.Medina@childcrisisaz.org	
Sonya Montoya	Sonya@nacog.org	
Katrina Relph Mueller	katrina.relph-mueller@pgccs.org	
Lori Masseur	Lori.Masseur@azed.gov	
Brooke Colvin	Brooke.Colvin@azed.gov	
Tambra Parker	TParker@cc-az.org	
Moe Gallegos	moises.gallegos@azheadstart.org	
Patsy.Rethore-Larson	Patsy.Rethore-Larson@azed.gov	
Cinthia Moreno	Cinthiam@wacog.com	
VISITORS:		
NEXT MONTHLY COMMITTEE MEETING: Date: will be sent via email with agenda Location: TBD		
AGENDA ITEM	DISCUSSION/RECOMMENDATION	PERSON(S) RESPONSIBLE/ PRESENTER
I. Call to Order & Welcome	Welcome and Introductions	Co-chair- Cinthia Moreno
II. Adoption of Agenda	Adoption of the Agenda: Chair updated and sent out to the group via email in advance for feedback.	Co-chair- Cinthia Moreno

III. Approval of Minutes	Motion is needed to approve minutes: Dulce Quevedo made the first motion and Sonya Montoya made the second motion.	Co-chair- Cinthia Moreno
V. Guest(s)	<p>Lori Masseur and Brooke Colvin from the ADE Office presented the dashboard and what elements of the dashboard they inform and what deliverables will be attributed to progress. Lori shared the dashboard view showing enrollment reports from 2019 as a base to compare this year. Lori explained how the dashboard is a data tool from PIR Data. This will provide a comprehensive view related to the 5-year plan. PIR for this school year has not been provided yet but it will be uploaded.</p> <p>Lori also stated she will share with Jessica to share with the sub-committee members for feedback.</p>	Lori Masseur and Brooke Colvin
VI. PFCE Goal	<p>Update on goal: Increase the number of families experiencing homelessness and foster children. EACH committee member to Identify a homeless liaison and DCS case worker and present at meeting. Sonya Montoya reported NACOG is still working on gathering contacts as there is multiple throughout the 30 agencies. She will provide update on next meeting. Katrina shared that her agency is also still working on gathering the list of liaisons and will have a comprehensive list by next meeting.</p> <p>Moe offered support members in reaching out and making the connections if they are having barriers. Patsy offered to connect with the State Homeless Coordinator and offered her email address <a href="mailto:patsy.rethore-larson@azed.gov">patsy.rethore-larson@azed.gov</a></p> <p>Alicia has a Mesa School district contact and working on getting one from every school district. Dulce at Child parent centers working with the liaison from CPC</p>	Co-chair- Cinthia Moreno & All Members

	<p>Tucson Coalition to end Homelessness and will be sending that information. Tandra Parker reported that the staff who was working with the homeless and DCS liaisons is no longer with the agency and she is working on finding that contact information so that she can make those connections.</p> <p>Co-chair shared how PIR information will be collected this year.</p> <p>Patsy explained that the challenges is tracking down liaisons and collaborating.</p>	
VII. Recruitment Committee	<p><i>Go over the AZHSA website and ask committee members on feedback on how it can be better.</i></p> <p>Co-chair went over Committee reviewed the AZHSA website, Per Moe; the Covid-19 Banner was removed recently. There was prior feedback to remove the ECLKC Head Start locator. Also, that the website is not parent friendly. Dulce suggested having a group of parents to provide feedback on the website. Per Moe, there has been a survey and review by Head Start employees who are former HS parents but it might not have been accurate as we also have more knowledge and see it more from a HS employee perspective. Per Moe, almost all the time, it is Maricopa County prospective parents contacting him about HS locations and how to apply.</p> <p>Co-chair pointed out that the Facebook logo is not working. Moe will work with IT to fix that issue.</p>	All Members
VIII. DES MOU	<p><i>Discuss next steps for DES MOU- Chair-Jessica Rivera, Co-Chair-Cinthia Moreno and AZHSA Director-Moe Gallegos will be meeting to complete final draft and share with the PFCE Committee for any last feedback before sending to the attorneys for signatures.</i></p>	All Members

IX. New updates/ Announcements	Any new announcements-No new announcements.	Co-chair- Cinthia Moreno
X. Follow up items for next Monthly Mtg.	Send doodle poll for May's PFCE Committee meeting. Members would need to present their liaisons at the next meeting. McKinney-Vento presentation is pending.	All Members
Pending updates	None	All Members
Adjourn	Meeting was adjourned at 10:12AM.	