



Arizona Head Start ASSOCIATION

Supporting Head Start quality today, impacting Arizona's tomorrow!

AHSA Quarterly Meeting
Integrated Health and Safety Committee Agenda & Minutes
Meeting Date: February 20, 2014 Meeting Time: 2:00-4:00pm
Meeting Location: Black Canyon Conference Center
9440 N. 25th Avenue
Phoenix, AZ 85021

DATE OF MEETING: February 20, 2014 Time: 2:00-4:00pm		LOCATION OF MEETING: Black Canyon Conference Center 9440 N. 25th Avenue Phoenix, AZ 85021	
COMMITTEE MEMBERS PRESENT: Jen Gemma, Monica Sante, Michelle Nguyen, Dulce Ruelas, Carolyn Willmer, Stacy Rand, Rosie Kennedy, Barbara Morron, Connie Morrison, Stacey Aranda, Josephine Nehlee			
COMMITTEE MEMBERS ABSENT: Chrisanda DeBois, Maureen Mason, Liz Hernandez, April Parillo, Veronica Parra-Mungarro, Cindy Rust			
VISITORS: John Fox, Melissa Selbst, Terry Doolan, Mindy Zapata, Julie Wacloff, Raelanna Trevino			
NEXT QUARTERLY COMMITTEE MEETING: Date: Location:			
AGENDA ITEM	DISCUSSION/RECOMMENDATION		PERSON(S) RESPONSIBLE/ PRESENTER
I. Call to Order & Welcome	Introductions of members of the Integrated Health and Safety Committee Meeting was called to order at 2:15PM		Jen Gemma



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II. Adoption of Agenda	Agenda adopted at 2:15PM	Jen Gemma
III. Approval of Minutes	1 st motion to approve by Stacy Rand 2 nd motion to approve by Michelle Nguyen	Jen Gemma
IV. Le Fox Catering	Grapes and peanuts will no longer be served due to choking hazard Prices = \$1.25 breakfast / \$2.25 lunch / \$1 snack Refrigerators and cambrio hot box used for storage of daily deliveries Samples provided - chicken penne, BBQ pork, sloppy joe	John Fox
V. EAR Foundation	Pure Tone Curriculum will be rewritten based on feedback Eroscan handheld needs ear attachment to be used for accurate readings Tips not recommended to be reused or disposed in the classroom Tip disposable container in process Trainings available to organizations that agree to adhere to best practice Next Training scheduled at CPLC in March 2014 Reporting Routines - weekly preferred; include program name and site of screening (home location allowed) Office of Newborn Screenings require results for 0 to 24 months Rescreen Results can be submitted per policy for 3 year recordkeeping Rescreen both ears after middle ear condition resolved and after tubes removed, preferably during naptime or low activity EHDI PALS - online directory for hearing service facilities Hear for Kids - CRS and United Healthcare partnering EAR Foundation can provide screenings if not able to obtain from Physician AZIEP – hearing screening responsibility not determined at this time Melissa will send copy of guidelines Jen Gemma for distribution	Melissa Selbst



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	March 11 2014 EDHI Stakeholders Meeting - HS representatives encouraged to attend and request EAR Foundation recommendation letter for Physicians	
VI. WIC MOU	Per Attorney General WIC MOU not allowed within an association Head Start Collaboration a possibility; pending lawyer guidance	Terry Doolan
VII. Health and Wellness Symposium	Confirmed: April 11 2014 at Roosevelt Wellness Center 9AM to 3PM Catering provided by RWC – M. Mason will provide menu Registration open to Policy Council members – 100 attendees total AHSA budget can help provide bags and stretchy bands 2 Keynote Speakers confirmed; 1 Nutrition presenter confirmed Asthma, Motivational Interviewing and Oral Health presenters pending Complete task list to be distributed by Jen Gemma Final Task Meeting March 10 2014 at 10:00AM	Integrated Health and Safety Committee
VIII. Federal Review Debrief	Pinal County Strength based interviewing styles to be uploaded via electronic system uploaded to Federal Team Emergency Medications; Plug Covers Education Reviewers - CLASS (7 to 10 files limit) Teacher and Transportation qualifications (TB; background checks) 7 years of Financial Records	Integrated Health and Safety Committee
IX. Announcements	David Leard resigned as Committee Co-Chair Chrisanda DeBois appointed to Committee Co-Chair	Integrated Health and Safety Committee
X. Adjourn	Meeting adjourned at 4:15PM	Jen Gemma