



Arizona Head Start

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**AHSA Quarterly Meeting
Standing Committee Agenda & Meeting Minutes
Parent, Family & Community Engagement Committee**

DATE OF MEETING: May 15, 2014 Time: 2:15-4:15		LOCATION OF MEETING: Desert Willow Conference Center <i>4340 N. Cotton Center Blvd Phoenix, AZ 85040</i>
COMMITTEE MEMBERS PRESENT: Katrina Relph-Mueller; Stephanie Faltermeier; Maria Macias; Rosemary Sigala, Alicia Medina, Felipe Flores, Leticia Guzman, Nina Williams		
COMMITTEE MEMBERS ABSENT: Bobbi Firebush, Carlos Hernandez, Debbie Wiseman, Delia Dozal, Dulce Hernandez, Karla Solano, Latrisha Centers, Maria Bugarin, Marlene Ordaz, Norma Alvarado, Ruth Cuen, Selena Gutierrez, Silvia Benitez, Sonya Montoya, Susan Fender		
VISITORS: Peggy Peixoto, Terry Doolan		
NEXT QUARTERLY COMMITTEE MEETING: Date: September 4, 2014 Location: Drury Hotel, Flagstaff Arizona		
AGENDA ITEM	DISCUSSION/RECOMMENDATION	PERSON(S) RESPONSIBLE/ PRESENTER
I. Call to Order & Welcome	<ul style="list-style-type: none"> Participants introduced themselves. 	Nina Williams, Committee Chair, SWHD



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II. Adoption of Agenda	<ul style="list-style-type: none">The agenda was approved by the participants.	Nina Williams, Committee Chair, SWHD
III. Approval of Minutes	<ul style="list-style-type: none">The minutes from the previous committee meeting were approved by the participants.	Nina Williams, Committee Chair, SWHD
IV. Foster Care MOU	<ul style="list-style-type: none">Cradles to Crayons (C2C) is working on a referral system to get children fed into different early childhood programs; Peggy has been talking with other programs in the community to promote EHS/HS for children at risk; Peggy has been talking with judges to inform them about the EHS/HS enrollment process; Peggy met with the judges to add early education on the checklist that families going through C2C have to complete as part of their success; Peggy recently attended the Children's Consortium – Peggy attended to promote early childhood for all children whose parents are in DCSFS (formerly known as CPS)Terry had a meeting last week to work on the WIC MOU and will be providing the template for us to use with the foster care MOU; she shared the process was easier than expected so farNina will talk with the AHSA board about a statewide agreement for EHS/HS programs to provide continuity of care for foster children, assuring they can stay in EHS/HS even when they transition to another homeWe discussed thinking about it like a data sharing agreement; or at least add this to the MOU; this is what the WIC MOU is becoming	Peggy Peixoto, Early Education Collaboration Coordinator, Cradles to Crayons; Terry Doolan, ADE; Alicia Medina, FACES; Nina Williams, Committee Chair, SWHD
V. Recruitment	<ul style="list-style-type: none">Programs shared information about their recruitment:Challenges include competing with FTF preschools and district preschools; to help with this challenge, programs have been collaborating with FTF and preschool programs for enrollmentC2C has been working with FTF and will continue to partner and	Sonya Montoya, NACOG; Committee Members



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	<p>collaborate at the highest leadership level with FTF; Peggy will invite FTF to next meeting</p> <ul style="list-style-type: none">• Charter schools are recruiting 3 and 4 year olds for kindergarten; Pinal Gila changed age for a 4 year to December 31st now; Pinal Gila is using Facebook for recruitment• Crises Nursery just finished a door to door recruitment activity• Maria Macias shared a health and safety fair idea for recruitment, she had tried this in the past and partnered with the fire department, WIC and other health services agencies to have a fair that attracted families with young children• Sonya was not present to share progress on the recruitment resource CD; programs were reminded to sent ideas to Sonya	
VI. Parent Education Institute	<ul style="list-style-type: none">• The PEI was a success; parents and staff had a good experience• Many parents backed out at the last minute (due to child care, work)• Spaces for next year are available for free or for a minimum cost – Peggy knows some resources• We could change the name of our Institute to something having it named like the OHS names (e.g. integrated health, parent, family and community...)• We will partner with the Integrated Health and Safety Committee to have a conference next year for parents, hoping to bring in more parents• The Mental Health Symposium will consider offering a track for family support staff to attend	Nina Williams, Committee Chair, SWHD; Committee Members
VII. Community Resources	<ul style="list-style-type: none">• A link to Strong Families AZ was shared, information about home visiting is sent to those who sign up for the newsletter• Prevent Child Abuse conference is coming in July – they offer good brain development information – information will be sent to Nina and she will send to the committee• Crisis Nursery shared about the Dream Academy with ASU – it is a 10	Nina Williams, Committee Chair, SWHD; Committee Members



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	<p>week program where they talk with parents about how to be advocates for their children; they graduate parents at the end of 10 weeks; Alicia will send info and Nina will send out to the committee</p> <ul style="list-style-type: none">• AZ Children's Association is holding a conference – Peggy will send info to Nina to send out	
VIII. Refugee Partnership	<ul style="list-style-type: none">• The partnership between Maricopa County, Catholic Charities, City of Phoenix and Southwest Human Development is still in progress• We talked about the challenges of refugee families (food accommodations, cultural differences, language)• Refugee parents are participating in ESL classes at Southwest Human Development• Refugee enrollment in EHS/HS has increased for programs participating in the partnership	Latrisha Centers, COP; Nina Williams, Committee Chair, SWHD
IX. Professional Development	<ul style="list-style-type: none">• FDC Leadership Credential updates – Katrina has attended 3 classes already, they will meet again May 28th, they are on schedule, only a few classes are left; the credential helps those who are supervising FDC staff; during the training there is lots of reflection and group talk• FDC Train the Trainer updates; Sonya will be offering a class this summer TBD; the class allows those to train others to be certified as FDC• Maria is FDC and really enjoyed the course and learned a lot	Sonya Montoya, NACOG
X. Leadership	<ul style="list-style-type: none">• Katrina agreed to be the committee chair; Felipe will be vice chair• Nina will still lead the Foster Care MOU project	Committee Members
XI. Announcements	<ul style="list-style-type: none">• CPLC – Felipe – At PC they have an education sub-committee – a specialist from the OHS office visited – she discussed the 5 year grant – provided instruction – advising program leaders and PC members and	Committee Members



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	<p>their BOD</p> <ul style="list-style-type: none">• The group discussed possible Child Care Partnerships; programs have concerns about the stability of the funding; Peggy reminded the committee that kinship providers are “caregivers” and challenged the group to think of them as possible child care partners for the purpose of the grant – Peggy can assist to provide information about licensing	
XII. Adjourn	The meeting adjourned at 4:15	Nina Williams, Committee Chair, SWHD