



Supporting Head Start quality today, impacting Arizona's tomorrow!

**AHSA Quarterly Meeting
Standing Committee Agenda & Meeting Minutes
(Early Childhood Sub Committee)
(May 14, 2018)**

DATE OF MEETING: 5/14/18 Time: 1:30-3:00		LOCATION OF MEETING: South Mountain Environmental Education Center 10409 S. Central Ave. Phoenix, AZ 85042
COMMITTEE MEMBERS PRESENT:		
<input type="checkbox"/> xChair: Shandeen Gomez sgomez@gphxul.org <input type="checkbox"/> Vice Chair: Norma Arreola normaa@wacog.com <input type="checkbox"/> Secretary: Amy Hust Amy.Hust@pgccs.org		
COP (2)	Maricopa County (1)	
CPCL	CCAZ (1)	
CC-WSHS (4)	PGCCS (2)	
NACOG	GPUL (2)	
WACOG (1)		
Urban Strategies (1)		
		TOTAL: 14
VISITORS: NA		
NEXT QUARTERLY COMMITTEE MEETING: Date: August 22-23, 2018 Location: High Country Conference Center 201 W. Butler Ave. Flagstaff, AZ 86001		
AGENDA ITEM	DISCUSSION/RECOMMENDATION	PERSON(S) RESPONSIBLE/ PRESENTER



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I. Call to Order & Welcome	Welcome and Introductions Notes: <ul style="list-style-type: none"> • Sign in sheet for current e-mail address 	Shandeen Gomez
II. Adoption of Agenda	Adoption of the Agenda: Chair updated and sent out to the group via email in advance for feedback. Notes: <ul style="list-style-type: none"> • <i>Agenda was not submitted prior to this meeting, moving forward agenda will be sent via e-mail</i> 	Shandeen Gomez
III. Approval of Minutes	February 15, 2018 Notes: <ul style="list-style-type: none"> • <i>Cindy English motioned for adoption of the agenda</i> 	Shandeen Gomez
IV. Chair and Vice Chair Approval	Committee will vote on the following individuals per committee Chair and Vice Chair: Is there anyone else interested in the Vice Chair position? <ul style="list-style-type: none"> • Chair-Shandeen Gomez Education Coordinator @ GPUL • Vice Chair-Norma Arreola Education Coordinator @ WCOG Notes: <ul style="list-style-type: none"> • Communicated to the committee that communication between our last Chair (Kim Tan, Maricopa County) and I had taken place to determine the position of our Chair, as Vice Chair I (Shandeen) offered to step into the role of Chair. • Briefly provided a little background of our committee, our committee at one point early last year decided that we would try and share the role of Chair/Vice Chair due to the challenges of our current responsibilities, the committee however did not put the sharing of roles into place and there has been transitions in programs and within AHSA Directors therefore a need to re-group our committee and get back on track. • Shandeen Gomez, GPUL Education Coordinator announced that Norma Arreola, WACOG Education Coordinator was interested in being Vice Chair, Shandeen Gomez asked the committee if anyone was interested 	Shandeen Gomez



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	<p>in the Vice Chair role and there was no one else interested that was present. Shandeem asked for the committee's consensus with me as Chair and Norma as Vice Chair and the committee was ok with us being in our roles as Chair and Vice Chair.</p>	
<p>V. AZ Department of Education/ Expulsion Study</p>	<p>Continue dialogue (thoughts?) Notes:</p> <ul style="list-style-type: none"> • Good dialogue • Programs seem to be on the same page in regards to the need for systems per the Expulsion study • Best Practices <ul style="list-style-type: none"> ○ COP mandates that their staff take training on Trauma Informed Care provided through the Phoenix Children's Hospital "Mindful Me" training can be tailored to fit your program needs. Emphasizing "Awareness" and collaborating with their Mental Health and Disabilities Coordinators, Specialist ○ http://www.phoenixchildrens.org/community/injury-prevention-center/mindful-me <p>Contact Us</p> <p>Allison Gilbert, Injury Prevention Specialist agilbert1@phoenixchildrens.com (602) 933-3362</p> <p>Beheir Johnson, Healthy Kid and Family Program Specialist bjohnson3@phoenixchildrens.com (602) 933-3357</p> <ul style="list-style-type: none"> • SWHD: Team Collaboration, partnering with families, everyone participating is accountable for supporting and walks away with a plan, consistent, etc. 	<p>Norma Arreola</p>



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	<p>Possible Training Ideas:</p> <ul style="list-style-type: none"> • How to have difficult conversations? • Understanding Trauma • The Importance of Relationships (Parents, Children, etc.) • Team Collaborations Make Difference <ul style="list-style-type: none"> ○ Team Systems 	
<p>VI. 5 Year HSSCO Five Year Goals and Objectives</p>	<p>Review: objective is to reconnect with goals and determine our focus area. Collaboration and best practices will be highlighted as we align with our goals.</p> <p>Notes:</p> <ul style="list-style-type: none"> • Shandeen communicated that she met with AHSA Director in regards to the committee's focus and during that meeting the HSSCO Five Year Goals and Objectives were discussed. Specific Goals were highlighted as a focus for our committee however the committee was asked to do the following: <ul style="list-style-type: none"> ○ Review the Highlighted goals and provide how their programs are currently supporting these goals: <ul style="list-style-type: none"> ▪ #4 Building relationships to ensure continuity of services between birth to five programs and kindergarten to 3rd grade, #7 Increase Head Start/Early Head Start and LEA collaboration in kindergarten transition policies and procedures, especially with the use of TSG data ▪ #6 Through inclusion, close the learning gap between typically developing children and children with special needs, #6 Convene grantee working groups to examine PIR data to identify gaps in serving children with special needs by geography, subgroup of children/families or other variables ○ Committee was also asked to review the other goals to see how we can align with other goals and be supportive. 	<p>Shandeen Gomez</p>



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	<ul style="list-style-type: none"> ○ The link has been provided to review the HSSCO Five Year Goals and Objectives http://www.azed.gov/ece/head-start/ 	
<p>VII. Mentoring Network: Discussion and Feedback</p>	<ul style="list-style-type: none"> ● Would we like a planning meeting for the summer? (Ed. Coordinators, Managers, Supervisors) <ul style="list-style-type: none"> ○ Last program year we met and had reflection on the program year ○ Share ideas for the new program year to enhance our mentoring networks ○ Everyone ok with the Mentoring Network reconvening in August? Notes: <ul style="list-style-type: none"> ○ Education Coordinators, Managers, Supervisors would like to meet for a debrief, reflection possibly in later June ○ Mentor Network participants agreed to reconvening in August ● TLC for Home-Based (Brain storm)-Janell S. <ul style="list-style-type: none"> ○ What are your questions? ○ What are your thoughts? ○ Is anyone implementing TLC for Home-Based? Notes: <ul style="list-style-type: none"> ● Janell facilitated this topic-and asked how other programs are providing Coaching to their Home-based staff and shared info on their recent meeting per HB Mentor Networks ● HB Mentor Network will be June 15th Tucson ● HVLC ● Assessment Tools-what is everyone using? <ul style="list-style-type: none"> ○ TSG ○ Fidelity tool? <ul style="list-style-type: none"> ▪ Cindy shared that TSG is working on something and possibly a pilot will be coming soon ● Curriculum-what is everyone using? 	<p>Shandeen Gomez</p>




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	<ul style="list-style-type: none"> ○ COP: Partners for a Healthy Baby ○ PG and WSHS: GGK Prenatal to 36 Months 	
VIII. Announcements	<ul style="list-style-type: none"> • TSG Coaching to Fidelity for Preschool-Certificates <ul style="list-style-type: none"> ○ Printed for programs who participated • May 31-June 1st-PBC Training <ul style="list-style-type: none"> ○ Please register (request link via e-mail from Brenda Mann and Laura Landis if needed) • Coaching to Fidelity Infants, Toddlers, Two's Training (Reminder) Thank you Child Crisis Arizona for hosting. <p>Notes:</p> <ul style="list-style-type: none"> • Cindy English will be your contact person, please reference her e-mail. • Shandeen will forward info to Cindy in regards to certificates and items needed to support training needs. <p>Contact: Cindy English cynthia.english@childcrisisaz.org</p> <p>Date: June 5-6th, 2018 Trainer: Erin Kester (<i>Same person who presented Preschool</i>) Location: Child Crisis Arizona (2334 E. Polk St., Phoenix, AZ 85006) Time: 8:30-3:30 Coaching to Fidelity for Infants, Toddlers, Two's</p> <ol style="list-style-type: none"> 1. CCAZ 3-4 2. Urban Strategies 2 3. WSHS 4 4. CPLC-6 6. Maricopa-7 7. NACOG 2 8. Pinal Gila 5 9. City of Phoenix-3 	Shandeen Gomez



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	<p style="text-align: right;">TOTAL: 32</p> <p>Items to bring:</p> <ul style="list-style-type: none"> • Coaching Checklist per IT2's, Coach, Administration • Coaching Manual • The Creative Curriculum Books per IT2's • Chart Paper • Markers <p>Notes:</p> <ul style="list-style-type: none"> • Updated numbers per COP <p>Webinar</p> <ul style="list-style-type: none"> • New Webinar Series! <i>Fidelity in the Preschool Classroom: Best Practices in Action Putting Your Learning Environment to Work So Children Can Play (and Learn)</i> Thursday, May 31, 2018 1:30 - 2:30 p.m. EST • E-mail will be forwarded by Shandeem <p>DTL (GREAT Resource)</p> <div style="display: flex; align-items: center;">  <div style="margin-left: 10px;">MAY 2018</div> </div> <p>https://mailchi.mp/7af443d4869b/dtl-caf-3371709?e=b4cca732f6</p>	
IX. New updates	CLASS Training Infant/Toddler Opportunity	



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	<p>Janell Stringfellow, City of Phoenix asked if other programs are interested in collaborating for CLASS training per Infants, Toddlers and 4 programs responded with interest. Janell will work on getting dates so that a training can be provided, please contact Janell</p> <p>Programs Interested:</p> <ul style="list-style-type: none"> • CC-WSHS • CCAZ • WACOG • COP <p>Contact for Training: Janell Stringfellow, M.Ed. EHS Education Specialist City of Phoenix Birth to Five Program 602.495.7118 Desk 602.495.7299 Fax janell.stringfellow@phoenix.gov</p>	
<p>X. Follow up items for next Quarterly Mtg.</p>	<p>Expulsion Study:</p> <ul style="list-style-type: none"> • Policies and Procedures (Systems)-where are programs with their systems? <p>HSSCO Five Year Goals and Objectives</p> <ul style="list-style-type: none"> • Follow-up: what are programs doing, where can we align with other goals, etc. • Program Highlight: COP (Pending) SR Ambassador's Meeting (Janell S. and Maria A.) <p>HB Mentor Network KDI and School District Info: Eric Bucher, Maricopa County Human Services EED</p>	<p>All Members</p>
<p>Pending updates</p>		<p>All Members</p>
<p>Adjourn</p>	<p>Time:2:22 by Shandeem</p>	