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AHSA Quarterly Meeting Disabilities and Mental Health Committee Agenda & Meeting Minutes

DATE OF MEETING: Nov 21, 2013 Time: 2:00 – 4:00 p.m.		LOCATION OF MEETING: Desert Willow Conference Center 4340 E. Cotton Center Blvd. Phoenix, AZ 85040
COMMITTEE MEMBERS PRESENT: Judy Bell, Toni Limbrick, Cynthia Jones, Juan Carlos Tarango, Maria G Pimentel, Tami Hoover, Kathy Coloma		
Sign-in sheet misplaced -		
COMMITTEE MEMBERS ABSENT:		
VISITORS: Amy Corriveau, Superior Head Start Policy Council parent		
NEXT QUARTERLY COMMITTEE MEETING DATE: February 20, 2014 Location: To Be Determined		
AGENDA ITEM	DISCUSSION/RECOMMENDATION	PERSON(S) RESPONSIBLE/ PRESENTER
I. Call to Order & Welcome	Committee chair Judy welcomed new members to today's meeting.	Judy Bell
II. Adoption of Agenda	Motion to adopt today's agenda made by Cynthia, seconded by Maria. Motion passed	Judy Bell
III. Approval of Minutes	Attendees were given the opportunity to review the minutes of the previous meeting, clarification was provided on the Charter school issue of enrollment of preschoolers with disabilities by HSSCO Amy. Charter schools are not required to provide special education services at this point in time, but if they choose to do so, they must meet the mandates of IDEA. And provide services to all children eligible Motion to approve the minutes of the previous meeting made by Juan Carlos, seconded by Debra.	Judy Bell
IV. Election of New Committee	Cynthia graciously accepted the nomination for Committee Chair with	Judy Bell



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Chairperson	Judy's support as co-chair. Approval was unanimous.	
V. Report from AzEIP	<p>Maureen Casey, Policy and Professional Development Coordinator for AzEIP, has a background in training and consultation on Part C of IDEA. Maureen shared that she is the parent of child with a disability, and she is dedicated to continuous quality improvement within AzEIP's systems of operations. Maureen shared that staff are receiving training and technical assistance on the new exciting changes which she shared with the committee in the form of a power point presentation:</p> <p><u>Team Based Early Intervention Services (TBEIS)</u></p> <ul style="list-style-type: none">• The #1 predictor of child success according to the National institute for Early Education Research published in February of 2012 is <i>parent engagement</i>.• The AzEIP re-designed is based on a change in focus – supporting the caregiver.• The referral system has been simplified; all children referred are assigned a team, which is the agency's new tag line: "Every Family has a Team."• Team members consists of DSI, OT, PT, SLP, SC (AzEIP/DD/ASDB)• The team shares a case load of 90 – 120 families, meets weekly, coaches one another and works as a team. Families are to be discussed quarterly at a minimum.• The team base model was chosen for the following reasons: flexibility, responsiveness, holistic and family centered.• When a child is referred to AzEIP, the referral goes to a central referral line and is disseminated to a contract provider based on the child's geography. The family is to receive an acknowledgement letter from the contractor. The family is to receive a phone call to schedule an initial visit within 10 days of the referral.• Eligibility has been streamlined; based on records review, evaluation,	Maureen Casey, Policy and Professional Development Coordinator



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	<p>and/or informed clinical opinion</p> <ul style="list-style-type: none">• The family has the opportunity to participate in an assessment process from which information is gathered to develop a plan (IFSP)• The Individual Family Service Plan documents the resources available to the family, prioritizes the family's goals and lists the family's interests. The IFSP will list outcomes for the child, identify a team leader and services to support outcomes.• The purpose and process of Flexible Activity Based (FAB) Scheduling was reviewed including what a sample schedule could look like.• Maureen reminded attendees a child's success is not dependent on services provided, but supports received to achieve the outcome(s).• Maureen shared that Support Coordinators are required to have monthly contact with the family and that Quarterly Reports are to be written based on team meetings. These reports can be shared with consent from the family.	
VI. Report from ADE/HSSCO	<p>Early Intervening</p> <ul style="list-style-type: none">• Military Summit - Veteran's mental health needs handout was provided, Policy Brief Fall 2013 The Future of Children. Members were asked to review and be prepared to discuss in February.• Strategic Planning for HSSCO will begin after the winter break, announcements will be sent via email and meetings will be scheduled, the first will be Wednesday, January 29, 2014 probably at the ADE office• School Readiness Definition is now being vetting. ADE would like support soliciting parent input.• Elizabeth Hamilton with ADE EC Unit (Elizabeth.hamilton@azed.gov) has now taken over responsibility for TSG.	Amy Corriveau
VII. Update on 2013 MH Symposium	Tabled	Steven Honeyestewa



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VIII. Planning for MH Symposium 2014	<p>Cynthia prepared and presented a one page summary – Considerations of the 8th Annual 2014 AHSA Mental Health Symposium, which touched on the following topics:</p> <p><u>Format/Content</u></p> <ul style="list-style-type: none">• Committee members were in agreement to move forward in planning the 8th Annual AHSA Mental Health Symposium• Discussion occurred on expanding the focus of the symposium and involving more stakeholders in the process<ul style="list-style-type: none">○ Autism○ RAD○ Office of Children with Special Health Care Needs○ Increase research based presentations – Gluten free, wheat allergies, dietary intolerance issues○ Solicit support from the Integrated Health Committee.○ Motion to expand the symposium made by JCT, 2nd by Raelanna – all in favor, none opposed. <p><u>Proposed Date & Location</u></p> <ul style="list-style-type: none">• There is currently one Thursday-Friday opening that is still available at the Desert Willow Conference center in October with the potential to reserve additional rooms for more presenters. <p><u>Working Committees</u></p> <ul style="list-style-type: none">• In order for this event to be successful, there needs to be more than a small core group of shakers and movers. Decisions need to be made regarding vendors/exhibitors, scholarships, networking.• This would be an opportune time to bring in partners – child care providers, Raising Special Kids, etc. <p><u>General Calendar</u></p> <ul style="list-style-type: none">• Cynthia reminded attendees it's time to start the planning process for 2014. A tentative month to month list of duties/committee assignments was briefly reviewed.	Cynthia Jones
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IX. Announcements	Suggestions for the February meeting <ul style="list-style-type: none">• Invite Nicol Russell, the 619 Coordinator	
X. Adjourn	Motion made by JC, 2 nd by Raelanna, so moved!	Committee Chair