



Arizona Head Start

ASSOCIATION

Supporting Head Start quality today, impacting Arizona's tomorrow!

**AHSA Quarterly Meeting
Standing Committee Agenda & Meeting Minutes**

Meeting Date: 11/21/13

Meeting Time: 2:00pm

Meeting Location: Desert Willow Conference Center, Phoenix, AZ

DATE OF MEETING: 11/21/13 Time: 2:00		LOCATION OF MEETING: Desert Willow Conference Center, Phoenix, AZ
COMMITTEE MEMBERS PRESENT: Beth Giacalone, Julie Baier, Laurie Hoveiler, Carla Ramsey, JoAnn Jackson, Marlene Ordaz, Susie Marquez, Shandeen Gomez, Margaret Larsen, Kim Tan, Amy Hust, Maryann Galaviz, Cindy English		
COMMITTEE MEMBERS ABSENT:		
VISITORS: Elizabeth Hamilton from ADE		
NEXT QUARTERLY COMMITTEE MEETING: Date: February 2014 Location:		
AGENDA ITEM	DISCUSSION/RECOMMENDATION	PERSON(S) RESPONSIBLE/ PRESENTER
I. Call to Order & Welcome	Introduced new Co-chair, Marlene, and Elizabeth from ADE who has taken over for Holly The agency child was transferred from is not notified, request that agency transfer being removed from be notified also. elizabeth.hamilton@azed.gov 602-364-1948	Cindy English



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II. Adoption of Agenda	Motion to adopt the agenda by Julie, 2 nd by Beth	Cindy English
III. Approval of Minutes	tabled	Cindy English
IV. Committee Roles	Co-Chairs—Marlene and Cindy Vice Chair—Amy Minutes--Carla	Cindy English
V. Head Start State Collaboration Office -- Strategic Plan, how does our committee fit?	<p>Review the HSSCO Strategic Plan</p> <p>Identify potential goals/objectives that our committee could be involved in- Bullet 3, 7, and 8 under Executive Committee. We could also be involved in Goal 8 Objective A and Goal 10 Objective B. Margaret is on the Data management work group and feels we need representation there. What other groups are people participating in that could bring back information to us. AHSA would like a list of names of people who would be willing to be called when they need someone to represent AHSA. Race to the top, we need to be more involved. When Bonnie was our AHSA president she did a lot but under Steven will we need to be more involved. Great Teach In is in May, Cindy will send out information if you are interested in being involved in this</p> <p>Creating list of contacts of AHSA involvement serving on boards ect. What they are representing? What are they doing and how are they sharing with us, AHSA involvement</p> <p>Why don't we have an ECE symposium and present it to the Board. There has been discussion about making the MH Symposium into a more collaborative event possibly a School Readiness symposium. We could bring in TSG, practiced based coaching possibly.</p>	Cindy English



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VII. Review/Highlights from Leadership Academy—share thoughts on coaching	<p>Kim—we have 5 mentors 1 mentor is for HB but she also carries a case load, you cannot coach 16 staff and carry a case load. Working on coming up with a change for the agency.</p> <p>Cindy—each agency came back with a plan for their agency. Coaching along with traditional teaching strategies make the most impact for staff.</p> <p>One of the themes that came across- home base coaching. The most concrete training regarding data collection and reporting</p> <p>Next time bring our plans and see what progress we are making, what is working and what is not.</p>	Cindy English
VIII.		
IX. Upcoming Opportunities	<p>We have an opportunity to name individuals who can be contacted from our committee to represent AHSA when needs arise in the community. Is anyone interested in having their name on that list? Provide name, title, organization, email and phone number.</p> <p>The Great Teach In---ADE Job Fair</p>	Cindy English
X. Announcements		
XI. Adjourn	Motion to adjourn Beth, 2 nd by Kim. Adjourned at 2:51	