



**Board Meeting
February 15, 2018
Double Tree Hilton, Tempe, AZ**

Mindy Zapata called the meeting to Order at 3:30pm

Minutes were approved. 1 abstention. Remaining members approved.

Committee Reports:

- **Integrated Health & Safety: Connie Morrison, Chairperson**
 - Lead Screening Update: no centers have tested positive for lead
 - WIC & Lead MOUs working well. WIC would like to update it and extend the time frame to 5 years if everyone is in approval.
 - Health Literacy Trng.: Several additional staff have been trained and future Family Care Workers are next to be trained.
 - PIR Data: enough data has been received from programs for the Goal updates & will be compiled.
 - Obesity Committee: collected data sources and now will be working on age groups & data. May no longer be applicable due to age ranges.
 - Bill Update for prenatal & dental care
 - Goals Update: issue is with the wording. 3 of the indicators do not have timelines on the PIR, but the medical, dental & growth assessment data is only from PIR. Report expected by May meeting.
 - T/TA Assistance Requested was not able to be provided. The group will be receiving a list of trainings available & will share with the committee.
 - Will be looking to invite a representative from AHCCCS & the Regional Health Specialist to help with understanding expectations
 - Grants possibility through the Lions Club for hearing equipment. No T3 Training of Trainer's for Hearing Screenings, so currently Head Start staff are not able to be trained. Only past staff can currently offer any training opportunities.
 - Recommended to be pushed up to Nicol's visibility as part of the Health Outcomes goal to look for T3 Trainers throughout the state & leverage for future Training of Trainers. Funding cuts have impacted the T3 program.
 - Sonya will send the Arizona Legislative Bill information to the AHSA EC for follow-up on status and numbers.

- **Disabilities & MH: Alecia Jackson**
 - CSEFEL Model Discussion – looking at statewide data in context to the pyramid to get a picture. Looking at what challenging behaviors are in our state.
 - Use of the Tippy Toes for infant toddler.
 - Collaboration at the state level with the RBHAs would like to continue to have explored. Looking at opportunities for collaboration around MH for children & families.
 - Opioid Training idea for infant exposure. Can they provide training for our staff to help know what it looks like?
 - Working hard to convene meetings with AzEIP & trying to cultivate a statewide MOU. Movement is happening strongly in this area.

- **Early Childhood Development: Shandeen Gomez**
 - Trainer from National Center – Coaching Support Strategies. Many good takeaways.
 - Data use to prioritize coaching efforts
 - Coaching caseloads
 - Yearly coaching plans & weekly schedule

- Coaching cycle
 - HS Performance Standards & what was being implemented in programs
 - Resource sharing to support coaching implementation
 - Scavenger hunt for performance standards
 - Crosswalk of what coaching looks like for program leaders
 - Practice based coaching
 - Scheduling: what a day in the life of a coach looks like
 - All materials will be sent out electronically.
 - Natalie offered support from AHSA for conference calls & venues for meetings in between for the future.
 - Next Meeting for Mentoring Network will be in March.
- Parent Family Community Engagement: Latrisha Centers
 - Boundary Waivers: will be looking at some template forms to review and send recommendations to the AHSA Executive Committee to move ahead. System in place for removing obstacles for families to enroll in Head Start programs. Likely not to have to be used often.
 - Recommended that this type of information be tracked for Community Assessment
 - Develop a systematic process/agreement of what governmental entities will require to be in an agreement in order to move ahead. Ideas and samples can be sent to Moe and Latrisha.
 - Will be discussed at the next Director's meeting
 - ERSEA Flyer: for Phoenix Area. A few more tweaks needed, but in the final draft stage.
 - Community Resources/Flyers shared with the group.
 - Statewide Marketing/Recruitment Efforts: want to work on some intentional efforts for statewide efforts. Statewide day for intakes, etc. for the year. We are still the best kept secret.
 - Potentially tapping into Community Outreach team on how to market & do outreach to communities which they are regularly being trained on. Possibly having grantees identify teams to become part of a statewide Marketing Team. Identifying staff that can then be trained and learn.
 - Bright by Text App. – competing for additional grant monies to continue with efforts. Still a potential strategy for outreach. Moe & Amy will be making this happen.
- EHS Child Care Partnerships: Cecilia Alaniz
 - 3 members here today.
 - Staffing concerns are taking place within the partnerships.
 - Partnerships are being lost, but service provision will continue to the kids and families. Other programs are experiencing continued partnering for the foreseeable future.
 - Training & Coaching successes also being seen.
 - Flyer almost ready that will be given to DES Child Care sites for distribution. Final copy will be brought for approval in May.
- Directors Committee: Amy Corriveau
 - Follow-up on Annual Report and in particular the electronic version
 - Encouraging participation of other staff on the Executive Committee
 - Dollar Per Child Campaign and potential opportunities to keep that going
- Executive Committee Report: Mindy Zapata
 - Gratitude to Ed Condon for all of his work on this conference.
 - The Dual Language Conference was very well received. Potentially better alignment of the membership meetings for R9HSA & AHSA.
 - Save the Date: May 17th & 18th for the next AHSA Quarterly Meetings
 - Possibly at Pueblo Grande Museum
 - August 23rd & 24th – looking to go North for the AHSA meetings
 - Possibly High Country Conference Center

- Potential fiscal training
- Director Update: Moe Gallegos
 - Thank you for supporting the transition. Still getting his arms around the position. Reached out to all of the Director's to be able to meet together. Working to meet with committee members as well to learn more about their work & provide support
 - Annual Report work is underway
 - Budget work – AHSA Budget vs. ADE Budget
 - Wants to offer a certificate to close the loop for invoicing & dues
 - Website work and usage & is currently up-to-date.
 - Working with Ed Condon & learning some of the ropes.
- R9HSA Report: Alecia Jackson, Amy Corriveau & Ed Condon
 - Amy has now been elected to the R9HSA Board.
 - Dollar Per Child organizing.
 - Opportunities for Leadership – 3 more slots are available to be represented on the R9HSA Board. Looking for a parent & friend to fill 2 of those seats.
 - Goal of the association is to get to talk to the community about other people in Head Start. Promoting articles in blogs. Goal is to build a book about the voices of Head Start for the future. Webinar Series about lifting up what works.
 - It's an opportunity to link all of this to our AHSA Website & social media pages.
 - 12 Arizona Members currently. Will be encouraging participation around Directors of Arizona programs.
 - R9HSA grew by over 30 agencies last year.
 - Potential Opportunity for Learning Management System. Will take the lead to explore those opportunities.
 - R9HSA awarded scholarships. Campaign will be starting in the future for staff to apply for 5 potential scholarships for professional development.
 - Upcoming conference list in the brochure from the conference this week. Planning on coming back to Phoenix next in February.
 - STEM in Los Angeles
 - Leadership Challenge
 - Western States Leadership Institute
 - Would love to have 4-5 committee members to provide support in planning for content and review. Names can be provided to Ed.
 - PFCE
 - Go to the R9HSA website for registration and dates.
- Fiscal Report: Natalie Alvarez
 - Review of AHSA Fiscal Reports
 - Narrative
 - Balance Sheet
 - Profit & Loss Reports
 - Credit Card Statement
- Collaboration Office Budget: Natalie Alvarez
 - Discussion & explanation to members of the proposed changes. Currently the Collaboration budget provides 60% of AHSA's funding.
 - Motion: Kim Eversole Second: Karla Solano
 - Unanimously approved
- Old Business: None

- New Business:
 - Alecia: have AHSA consider continuity of care for infants/toddlers so that they will not have to move when they are 1 year and walking. Have been working with Bruce Liggett to explore options preliminarily for legislative action.
 - Writing of a position paper to then get legislative support.
 - Possible leveraging of current bill around expulsion & suspension to be inclusive of serving infants.
 - Board would like to move forward for this to become an Action Item.
 - Alecia has drafted some sample information & the CCP has also drafted a white paper for Dept. of Health Services. Mindy will share a copy of that paper with Moe.
 - Family Development Credential Update: Sonya Montoya
 - 1st Statewide class coming to a close before May
 - 2nd Statewide Class being planned for June or Fall start in the Phoenix Area
- Announcements:
 - March 2nd – ReadOn Az & ReadOn Phoenix will be having Dr. Pam Allen from 9-11am at Steele Indian school park for a presentation on Social & emotional connection & literacy. Will have Moe send the link out to members.
- Motion to Adjourn at 4:58pm. Motion unanimously approved.